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Preparatory Committee for the 2010 Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons

24 February 2009

English only

Third session
New York, 4 May-15 May 2009

Information Note

Dates and venue

1. In accordance with a decision taken at the second session of the Preparatory Committee of the 2010 Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons, the third session of the Preparatory Committee will take place in New York, USA, from 4-15 May 2009.

2. The first meeting will take place on Monday, 4 May, at 10:00 a.m. in Conference Room 1 at United Nations Headquarters in New York.

List of speakers and general debate

3. The list of speakers for the general debate will be open as of 21 April 2009. States parties wishing to inscribe their names on the list of speakers are invited to contact the Secretariat (Mr. Hong Tan, Room S-3140, Tel: +1 (212) 963-7062, Fax: +1 (212) 963-8892).

4. The general debate will commence during the morning meeting of 4 May. Given that a large number of States parties are expected to take part in the debate, the Chairman has requested that statements not exceed 5 minutes. States parties wishing to distribute copies of their statements are requested to provide at least 250 copies for distribution to the relevant services and the meeting room. The United Nations does not provide photocopying services.

Accreditation and registration procedures

5. Regarding the list of participants, States parties are kindly requested to provide information in writing indicating the composition

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of their delegations to the session not later than 15 April 2009. This information should be sent to the Secretary of the Preparatory Committee, Mr. Thomas Markram, Office for Disarmament Affairs, United Nations, Room S-3140 E, New York, N.Y. 10017, USA, or faxed to the NPT Secretariat at +1 (212) 963-8892.

7. Reference is made to the accreditation of members of delegations who are **not** already accredited to the United Nations in New York. Member and Observer States and Intergovernmental Organizations attending the conference should address their requests for identification badges to Ms. Alice Hecht, Chief of Protocol, Protocol and Liaison Service, United Nations, Room S-0201A, New York. All participating States and Organizations must submit a complete list of delegates and the form SG.6 for each delegate requiring accreditation. The form SG.6 can be found on the Protocol and Liaison Service website at http://www.un.int/protocol/formspage.htm and should be faxed together with the delegation list to 212-963-1921 **not later than 48 working hours** prior to the opening of the conference. In order to gain access to United Nations Headquarters, those delegates will be required to go to the United Nations Pass and Identification Unit (located in the UNITAR Building, East 45th Street and 1st Avenue, ground floor, Tel:+1 (212) 963-7533) for their photo identification badges to be issued. Representatives of Intergovernmental Organizations without offices in New York, after submitting their delegation lists and SG.6 forms, may proceed directly to the Pass and Identification Unit, where their paperwork will be waiting.

8. The Pass and ID Unit at UN Headquarters is open on working days from 9:00 am to 4:00 p.m. Tel: +1 (212) 963-7533.

Documentation

9. To conform with the guidelines on the submission of documentation as mandated by the General Assembly, documents submitted by States parties should not exceed 20 pages (10,700 words). The General Assembly mandate for pre-session documentation requires that documents are submitted ten weeks before their consideration to allow four weeks for processing by the Department for General Assembly and Conference Management (DGACM) and six weeks issuance before the meeting. Noting the special circumstances of the work of the Preparatory Committee, States parties may submit pre-session documentation to the Secretariat - including reports and lengthy working papers - at least four weeks before the session, not later than 3 April 2009, to facilitate translation in the official languages and distribution during the session.

10. To expedite the processing and issuance of in-session documents, following past practice, it is strongly recommended that documents submitted not exceed five pages. In order to comply with these requirements, delegations are encouraged to only provide new information when submitting reports. States parties are requested to submit documents in MS Word format. Documents can be submitted to the NPT Secretariat, for attention Mr. Hong Tan, Room S-3140, email: tan1@un.org. Please note that submission by email only becomes valid upon the acknowledgement of receipt from the NPT Secretariat.